

What should I do in the event of an earthquake?

■What should I do during an earthquake?

1. Ensure your safety first.

- Take shelter under a table or a desk, and cover your head. If you don't find a place to hide, cover your head with a jacket or a bag.

2. Stay calm and don't rush for exits

- It is dangerous to run outside during an earthquake.
- Wait until the shaking stops. Confirm safety in and out of the room.
- Watch for falling objects such as bookshelves. Stay clear of windows, walls and ceiling that might break and fall.

3. Turn off ignition and heat sources.

- Make sure to turn the stove off and also to shut off the electric and gas sources.
- In the event of a fire, try to extinguish the fire if the flames haven't spread on the ceiling or curtains.

4. Evacuate

- Open the doors and windows for evacuation.
- Ensure the safety of your surroundings (floor, ceiling etc.)when you go outside.
- Don't use the elevators.
- Walk out of the building, and take only minimum personal belongings with you.
Avoid narrow or fenced paths and stay away from cliffs and riverside areas.

★Check regularly the locations of entrances and exits, stairs in the building, as well as evacuation routes and the designated evacuation destinations. Also, you should know where the fire extinguishers are located.

◎If you are on an elevator when an earthquake occurs

- Elevators with earthquake sensors will stop at the nearest floor when they sense an earthquake with a seismic intensity of 3 or above on the Japanese seismic scale.
Leave the elevator, ensure safety, and get evacuated through stairs.
- If you are confined in the elevator, use the intercom to report your situation.
Don't panic and remain calm to wait for a rescue.

5. Cooperate with one another
 - Call for help with a loud voice if there are people confined in a room or injured. Ensure safety, and work together with other people on rescue operations. Mutual cooperation will help overcome difficulties.
6. Collect information
 - Try to collect reliable information from sources such as TV, radio and disaster management radio communications.
 - If directed by the police or the fire department, follow their instructions.
 - ★The university has emergency food stocks and disaster supplies. However, our budget is limited and such stock piles may not be enough to help the entire campus community. We ask each member of the Toride campus to prepare for an emergency situation.

■Evacuation areas

1. Evacuation areas (for an emergency evacuation)
 - ①**The open space at the Media Classes building(north side)**for people in the buildings of Specialized Classes, Media Classes, Common Workshops, Welfare Facilities, and Tonegawaso, as well as those staying around the buildings.
 - ②**Sports Ground** for people in the University Art Museum and Sports Ground as well as those near the areas.
2. Evacuation centers

Follow the instructions given by the university, as the destination varies depending on the situation.

 - ① On campus: the University Art Museum, Welfare Facilities, Tonegawaso, and Media Classes
 - ② Evacuation centers designated by Toride City: Former Omonma Elementary School building, Toride Shoyo High School, and Toride Ryokuchi (i.e. green area) on the river bank of the Tone River.

■Disaster Response Headquarters

The Disaster Response Headquarters is launched on the Toride Campus when urgent evacuation and handling of emergency situations are required. Such emergencies may include severe damages to the facilities and equipment, injuries to people, or distress caused to a large number of people due to public transportation cut off.

- The headquarters is located in the administration office on the first floor of the Media Classes building unless the building has been damaged by the disaster.

- The headquarters is directed by Professor Tokihiro Sato(Chair of the Toride campus fine arts faculty meeting). Additionally, a representative is selected from each building as shown in the table below.

- The headquarters broadly inform students and staff/faculty members of dangers, through whole-campus announcements, telephone calls, and verbal messages, and also provides instructions for evacuation and other information as needed.

- The headquarters collects information of earthquake and public transportation, while determining the situation of damage and evacuation on the Toride campus.

- The headquarters liaise with the Ueno Campus, Toride City, and local medical institutions.

◎Disaster Response Headquarters on the Toride Campus

Director : Tokihiro Sato(Chair, Faculty Meeting of Toride Campus Faculty of Fine Arts)

Representatives from respective buildings

Building	Primary Representative	Secondary Representative
Common Workshop	Haruya Kudo (Stonework)	Hidenori Sonobe (Woodwork)
Specialized Classes	Kazutoshi Oshimoto (Design)	Nobuyuki Fujiwara (Glasswork)
Media Classes	Chikako Yamashiro (Inter-media Art)	Omote Yoshiki (Inter-media Art)
Administration	Masami Iwase (Head)	Mitsugu Kaneko (Chief)

■Emergency Contact Numbers

TUA Toride Campus

Admin. office	050-5525-2543	(Ext.7213)
Guard house	050-5525-2555	(Ext.7272)
Health care service center	050-5525-2547	(Ext.7231)
Inter-media Arts	050-5525-2595	(Ext.7420)
Stone workshop	050-5525-2640	(Ext.7409)
Glass Laboratory	050-5525-2575	(Ext.7350)
Wood Laboratory	050-5525-2577	(Ext.7352)
Oil painting Laboratory	050-5525-2560	(Ext.7320)

Elevator operation problems

0120-365-493(Japan Elevator Service)

The Police Headquarters 110

Toride police station 0297-77-0110

Omonma police substation	0297-70-0110
The Fire Department (fire • ambulance)	119
The Toride-shi firefighting headquarters	0297-74-0119
Yoshida fire department	0297-74-1119
Toride-shi government office	0297-74-2141
JR Toride station	050-2016-1600
Otone Kotsu Bus	0297-62-5310
Disaster Emergency Message Dial	171 (Check the NTT East website for details of how to use the service.)