

## ASSISTANT LANGUAGE TEACHER (ALT)

[ Date of publication ] 10<sup>th</sup> January 2019

[ Title ] Part time teacher at secondary school

[ Position ] Part-time assistant English language teacher

[ Institution ] The Music High School Attached to the Faculty of Music, Tokyo University of the Arts

[ URL of institution ] <http://geiko.geidai.ac.jp/english/>

[ Institution type ] State school

[ Explanation of the institution ]

The Music High School Attached to the Faculty of Music, Tokyo University of the Arts (MHS) has been very active since it was designated in 2016 as a Super Global High School (SGH) by the Ministry of Education, Culture, Sports, Science and Technology. This project aims to nurture global leaders who can play an active role internationally in the future. Our school is the only arts-oriented high school to receive this designation. Through a variety of efforts implemented over the five-year period ending in 2020, MHS aims to further improve and develop based on its collaborative partnership with the Tokyo University of the Arts.

[ Job details (duties, subject responsible for, etc.) ]

1. Teach two 50-minute English conversation courses comprising of approximately 30 music students for each
2. Design lessons focusing on developing communication skills as a world-renowned musician with a Japanese assistant teacher of English (eg. To learn useful English when travelling abroad, when taking music lessons or when performing music with international musicians; to learn how to give an effective poster presentation)
3. Create teaching materials with a Japanese assistant teacher following the needs

[ Work location ] 12-8 Ueno Park, Taito Ward, Tokyo 110-8714

[ Number of positions ] 1 Position

[ Starting date ] 1<sup>st</sup> April 2019

[ Qualifications ]

1. Skills: Native or near-native English proficiency
2. Degree: A university or higher level degree
3. Desirable qualifications: Teaching license, TESOL, CELTA
4. Experience: At least a year of teaching English as a foreign/second language
5. Age: No older than 68

6. Others: Understands basic musical terms; able to proofread English writings

[ Working hours ] Tuesday 10:30-11:20 (April-September), Thursday 10:30-11:20 (October-March)

[ Contract ] Renewed yearly by mutual agreement

[ Salary ] ¥5,500 / hour \*Note that travel expenses will be paid within a designated amount

[ Application method (including where to send documents) ]

1. CV (free format) with picture
2. Motivation to apply this position (600words)
3. Final candidate will be asked to submit additional documents including certificates to prove degree(s) or qualification(s)

Principal

The Music High School Attached to the Faculty of Music, Tokyo University of the Arts  
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[ Application deadline ] 7<sup>th</sup> February 2019

[ Selection process (selection method and hiring decision), notification or result ]

1. After careful evaluation of application materials, selected candidate(s) will be invited for an interview and will be requested to give a 10-minute lesson demonstration to the interviewers in the afternoon of 22nd February 2019.
2. All the expenses for application, interview and lesson demonstration have to be covered by the candidate.
3. Submitted materials will be used only in this recruitment process.
4. Submitted materials will not be returned to the applicants unless a candidate provides an envelope with an address and a stamp to return.
5. Information related to recruitment process will not be released.

[ Contact details ]

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