Admission Fee Waiver and Payment Deferral Application for FY2024

Notes on application

Do not make admission fee payment before it is decided whether you can receive waiver/payment deferral. Applicants for admission fee waiver and payment deferral are given grace to make admission fee payment until it is decided whether you can receive waiver/payment deferral.

• Submit necessary documents no later than the deadline.

• Note that your waiver or payment deferral will be canceled if any information in your application is found to be untrue.

Admission fee waiver program

In this program for those meet one or more criteria specified below, TUA will exempt qualified applicants from certain amount of the admission fee. The waiver decision will be made based on the result of the evaluation process of this program. If you meet the program criteria, you can also concurrently apply for the admission fee deferral program described later.

Eligibility criteria

1. Undergraduate, practical music course, and senior high school students

- (1)You are recognized as having difficulty in paying the admission fee because within one year prior to the admission the main income earner of your household died or because you or the main income earner of your household suffered damage caused by wind, flood or other natural disasters.
- (2) You are in a similar situation to the above (1) and recognized by the university president as having appropriate reasons.
- Note: "Within one year prior to the admission" here refers to April 1 of the previous year to March 31 of the relevant year.

2. Graduate students

- (1)You are recognized as having difficulty in paying the admission fee because for financial reasons and having outstanding academic capabilities.
- (2)You are recognized as having difficulty in paying the admission fee because within one year prior to the admission the main income earner of your household died or because you or the main income earner of your household suffered damage caused by wind, flood or other natural disasters.
- (3)You are in a similar situation to the above (1) and recognized by the university president as having appropriate reasons.

Note: "Within one year prior to the admission" here refers to April 1 of the previous year to March 31 of the relevant year.

Financial Requirements

1. Calculation for financial requirements

Whether the applicant satisfies financial requirements or not is examined based on the assessed household finances (total income minus necessary expenses, predetermined deductions, and standard income of respective household members). Students to whom the exception criteria are applicable are examined based on more relaxed financial requirements.

For your reference, a list of income limits for model households is provided below.

2. Income limits for tuition waiver

We have received many tuition waiver/payment deferral applications from students from households with employment income or income after deduction exceeding the financial requirements (income limits). The requirements vary depending on numbers of household members, types of income, and special circumstances (e.g., single-mother/father family), but the table below provides guidelines for making an application. "Employment income" and "income after deduction" refer to a total of incomes earned by all members sharing household finances.

Please also note that you may not receive a waiver, even if you satisfy the criteria, due to budget constraints.

Income limit guidelines

		Employment i	ncome¹ (yen)	Income after deduction ² (ye		
	No. of					
Course	household	Home	Non-home	Home	Non-home	
	members ³					
	2 persons	5,785,000	6,414,000	3,430,000	3,870,000	
Undergraduate	3 persons	5,657,000	6,285,000	3,340,000	3,780,000	
	4 persons	6,457,000	6,920,000	3,900,000	4,340,000	
Master's	2 persons	6,128,000	6,690,000	3,670,000	4,110,000	
	3 persons	6,057,000	6,640,000	3,620,000	4,060,000	
Program	4 persons	6,780,000	7,220,000	4,200,000	4,640,000	
Destaria	2 persons	7,390,000	7,830,000	4,810,000	5,250,000	
Doctor's Program	3 persons	7,530,000	7,970,000	4,950,000	5,390,000	
Program	4 persons	8,210,000	8,650,000	5,630,000	6,070,000	

¹ "Employment income" refers to employment income before deduction, which appears as the amount of payment in a certificate of tax deducted or as the amount of employment income in a certificate of annual income.

² "Income after deduction" refers to the amount of operating income (amount of income), i.e., sales minus necessary expenses, for final return.

³ In the table above, the number of household members is based on the following assumptions.

Meanwhile, "home" refers to the case where the applicant is commuting from the house of the head of his/her household, and "non-home" refers to the case where the applicant is living in an apartment, dormitory, etc. away from home.

2 persons: Father or mother (key income producer) and the applicant

- 3 persons: Father (key income producer), mother (full-time homemaker) and the applicant
- 4 persons: Father (key income producer), mother (full-time homemaker), the applicant and the applicant's

brother/sister (public high school student commuting from home)

Academic criteria

1. Undergraduate and practical music course

(1)Your average grade specified on the school performance record is 3.2 or higher.

(2)Your entrance examination result was within the top one-third of the examinees of your department /course.

(3)You have passed the Japanese government's university admission qualification examination.

2. Master's and doctor's course

(1)The number of credits you received A or a higher grade represents the two-fifth of the total credits you earned in the undergraduate course (if you are in a master's course) or in the master's course (if you are in a doctor's course).

(2)Your entrance examination result was within the top one-third of the examinees of your department.

3. Senior high school

Your academic grades are on par with or above average

Notes: If you are recognized as meeting the criteria regarding "the death of the main income earner of your household or the damage inflicted on you or the main income earner of your household by wind, flood or other natural disasters," the academic criteria above will not be applied; Whether or not you will be exempted from the payment of admission fee will be determined based solely on household income criteria.

If you are an undergraduate student, a practical music course student, or a master's/doctor's course student who graduated from a non-TUA institution, your academic performance will be evaluated based on your school performance record or academic transcript that was submitted at the time of entrance examination.

[Application of exceptional criteria]

If you fail to meet the academic criteria above but you fall under either of the following categories, your requests will be evaluated in accordance with the exceptional academic criteria for qualified applicants (For the details of this exceptional criteria, please contact Educational Affairs Section or Student Support Division):

(1)Households requiring public assistance as defined in Public Assistance Act, or those recognized in equivalent situations (2)Applicants with disabilities or their households have a disabled member

(3)Households with an individual requiring long-term medical care

(4)Survivors of atomic bombs or their children

(5)Single-parent households

Admission fee deferral program

For those who meet one or more criteria specified below, TUA will, as a result of the evaluation process, allow qualified applicants to defer the payment of admission fee until the end of September of the admission year. (<u>The payment must be</u> made by no later than the end of September. No further deferral is accepted for any reasons.)

- Eligibility criteria (For those who were admitted to undergraduate courses, practical music course, senior high school, and graduate schools)
- (1) You are recognized as having difficulty in paying the admission fee for financial reasons and having outstanding academic capabilities.
- (2) You are recognized as having difficulty in paying the admission fee because within one year prior to the admission the main income earner of your household died or because you or the main income earner of your household suffered damage caused by wind, flood or other natural disasters.
- (3) You are recognized as being in other legitimate situations. Note: "Within one year prior to the admission" herein refers to April 1 of the previous year to March 31 of the relevant year.

Financial Requirements

Slightly relaxed criteria will be applied to the evaluation compared to the criteria for the admission fee waiver program described above.

♦ Academic criteria

1. Undergraduate and practical music course students

(1) Your average grade specified on the school performance record is 2.5 or higher.

- (2)Your entrance examination result was within the top two-third of the examinees of your department /course.
- (3) You have passed the Japanese government's university admission qualification examination.

2. Master's and doctor's course students

(1) The number of credits you received "A" or a higher grade represents the one-fifth of the total credits you earned in the undergraduate course (if you are in a master's course) or in the master's course (if you are in a doctor's course).
 (2) Your entrance examination result was within the top two-third of the examinees of your department.

3. Senior high school students

Your academic grades are on par with or above average.

Decision and payment schedule

Decision on admission fee waiver/deferral requests

The final decision on your admission fee waiver or deferral request is scheduled to be made late July of the year. The decision will be notified to your guarantor by mail, or yourself if you are a foreign student, and also be posted on the campus bulletin board. Update your Campus Plan information immediately, if your guarantor or yourself have moved. https://www.geidai.ac.jp/life/cp/campusplan

Payment of admission fee

1. If your waiver request is denied or the waiver is granted part of the admission fee or your request for payment deferral is denied:

Within 30 days from the day of the notification of the evaluation result (See the note below), you must pay the admission fee (or the balance of the admission fee if part of your admission fee is exempt) with the payment slip that is sent by TUA.

2. If your request for payment deferral is accepted

The payment due of your admission fee will be extended to the end of September of the year. Make sure that you will pay the admission fee by that due date with the payment slip which will be sent by TUA later (See the note below).

Note: The specific payment due will be informed together with the notification of the denial or other results of your admission fee waiver request.

Failure to pay by the payment due will result in your expulsion from TUA. Additional extension of the payment due date will never be allowed under any circumstances.

Submission of request documents

Fill out [Form A] to [Form K-5] and submit the complete forms on the dates specified below.

* You may want to print [Form A], [Form B-1], [Form C-1], [Form C-2], [Form D-1], [Form E] and [Form I] first, which are listed in [Form A] as the forms all applicants need to submit, then find and print necessary forms that you need to submit.

♦If you are an applicant as an international student:

If you are an applicant as an international student (private students), you will be considered "Financially Independent" and you must submit documents about your information only, in principle.

*If your family members (spouse and children) are also staying in Japan, you must submit documents related to them as well.

Documents to submit are: forms indicated as "mandatory" in Form A and documents (1) through (5) below:

- (1) Certificate of residence issued by Municipality (copy): Of your household in Japan. Attach the copy to Form D-1. Only when a certificate of residence cannot be issued, submit a copy of your "residence card" first. Be sure to submit the certificate of residence issued by Municipality as soon as you are registered as a resident after that.
- (2) Taxation Certificate/Tax Exemption Certificate Issued by Municipality (copy): of your household in Japan. Attach the copy to Form E. Submission is not required only if you (and your spouse) have arrived in Japan after Jan. 1st of this year since you are unable to obtain the copy.
- (3) Copy of bank passbook: If you are receiving financial support for living expenses, etc. from your family in your home country, submit Form I by attaching the copy of the passbook page(s) showing the amount sent. *Highlighting the remittance portion

*Japanese (or English) translation and yen conversion (if it's foreign currencies) are necessary *Attach documentation of the exchange rate basis

(4) Document(s) on the applicant's income: If you have earned income from part-time job, scholarship, etc., submit Form I by attaching a copy of specified documents.

(5) Additional documents may be necessary depending on your (and your spouse's) circumstances.
 Refer to Forms [Form A], [Form C-1] and [Form C-2], and submit all applicable documents.
 E.g. If your spouse has income from employment, submit Form F. / If your spouse is a student, submit form K-1. / If you or your spouse is a person with a disability, submit Form K-3.

Submission Deadline

March 27 (Wed.) postmark deadline

Please send by registered mail to the following address.

Please write in red "CONTENTS: Admission Fee Waiver and Payment Deferral Application"

Graduate School of Fine Arts : 12-8 Ueno Park, Taito-ku, TOKYO 110-8714 Office of Graduate School of Fine Arts, bijutsu gakubu kyomu kakari

Graduate School of Global Arts : 1-25-1 Senju, Adachi -ku, TOKYO 120-0034 Office of Graduate School of Global Arts, senju kyomu kakari

♦ Contact

Graduate School of Fine Arts : <u>bijutsu.kyomu@ml.geidai.ac.jp</u> Graduate School of Global Arts : <u>senju.kyomu@ml.geidai.ac.jp</u>

For inquiries on the payment of admission fee, please contact Financial Accounting div. Accounting sec. <u>kaikei-keiri@ml.geidai.ac.jp</u>

Checklist for Submitting 2024 Admission Fee Waiver/Payment Deferral Application

Applicant (Student ID)

Name

Use this checklist as your cover sheet.

Documents must be submitted (1) A4 paper, (2) single-sided printing, (3) without staples or glue. Documents not marked as [original] may be submitted as photocopies.

	▼C	Check applicable boxes.
Mandatory		[Form A] Checklist for Submitting 2024 Admission Fee Waiver/Payment Deferral Application
Mandatory		[Form B-1] Admission Fee Waiver and Payment Deferral Application for FY 2024
Only		[Form B-2] Confirmation of Application type
Undergraduate		Document to attach to [Form B-2]
Mandatory		[Form C-1] List of Household Incomes/Deductions (Incomes)
		[Form C-2] List of Household Incomes/Deductions (Deductions)
Mandatory		[Form D-1] Submission of Certificate of Residence for all Household Members
		(Including Applicant and Member(s) Sharing Household Finances but Living Apart)
		Document to attach to [Form D-1]
Submit if app lic able		[Form D-2] Submission of Documents to Certify Financial Independent Applicant
il applicable		Documents to attach to [Form D-2]
Mandatory		[Form E] Submission of Taxation Certificate/Tax Exemption Certificate Issued by
		Municipality
Cubmit		Document to attach to [Form E]
Submit if applicable		[Form F] Employment Income Statement
		Document to attach to [Form F]
Submit if applicable		[Form G] Own Business Income Statement
Submit		Document to attach to [Form G]
if applicable		[Form H] Temporary Income Statement
		Document to attach to [Form H]
Mandatory		[Form I] Student Declaration of Part-Time Job
Submit		Document to attach to [Form I] [Form J] Status of Other National School Student than the Applicant <u>Submit the original</u>
if applicable		[Form 5] Status of Other National School Student than the Applicant <u>Submit the originar</u>
Submit		[Form K-1] Special Deduction Statement (Household with other student(s) than the
if applicable		applicant)
		Documents to attach to [Form K-1]
Submit if applicable		[Form K-2] Special Deduction Statement (Household with other national school student(s)
		receiving tuition waiver than the applicant)
Submit		Document to attach to [Form K-2]
if applicable		[Form K-3] Special Deduction Statement (Single-mother/father household, household as a public assistance recipient, household with disabled member(s))
		Document to attach to [Form K-3]
Submit		[Form K-4] Special Deduction Statement (Household with member(s) receiving a long-term
if applicable	_	care)
		Document to attach to [Form K-4]
		[Form K-4 Medical Expense Statement]
Submit if applicable		[Form K-5] Special Deduction Statement (Household with the key income producer living apart, household affected by fire, wind/flood damage, burglary, etc., household with income(s) earned by member(s) other
		than parents)
Submit		Document to attach to [Form K-5]
if applicable		Academic record <u>Submit the original</u> ew student enrolling in TUA's Master's or Doctor's Program from other university) bmission unnecessary for a new undergraduate student or new student graduated from TUA.



Admission Fee Waiver and Payment Deferral Application for FY2024

(MM) (DD) , 2024

To: President of the Tokyo University of the Arts

I apply for admission fee waiver or deferral for FY 2024 as below.

▼Check one box that applies to you:

□1. I apply only for admission fee waiver.

□2. I apply only for admission fee deferral.

 $\Box 3.$ I apply for admission fee waiver and fee deferral also.

*Deferred payment deadline: To pay by the end of September (date specified by TUA)

Applicant	 (Student ID:) Years in TUA If you are a new student from a school attached to TUA. If you are a new student from other university, provide the You must submit the academic record of the former university. Name in Kana 	he name of the university:
	Address [Phone] [Mobile phone]	
	[Phone] [Mobile phone]	[e-mail]
Guarantor	Name (e.g., parent)	Relation
ant	Address	
9	[Phone] [Mobile phone]	[e-mail]
	eason why you apply for tuition waiver/payment defendent of the space, attach a sheet (free format).	
▼(Eve you ever applied for tuition waiver? Circle all applicable answers. No Yes: I made the most recent application for the semester of Spring / Fall (year) Application results: Full waiver / 50% waiver / No waiver	*If the key income producer of your household died within the past year His/her name (Relation) Date of death: *If you are affected by the Great East Japan Earthquake in March 2011 (Circle applicable answers. If Yes, submit Form K-5.) Is it affecting your household finances even now? 1. Yes (Complete Form K-5) 2. No Do you have a victim's certificate? 1. Yes (Attach it to Form K-5) 2. No

Mandatory to submit

List of Household Incomes/Deductions

▼Mandatory to fill in

- 1. Write about all household members (including the applicant and member(s) living apart but sharing household finances).
 - (1) Provide household (family) member information as of April 1 for spring semester or as of October 1 for fall semester.
 -) If you need more space, copy this blank form and attach it.
 - (3) For members who are unemployed, write "**unemployed**" in the occupation field.

(i) Family members other than students (e.g., parents, grandparents)

Relation	Father (aged)	Mother (aged)	Relation:	(aged)	Relation:	(aged)
Name								
Occupation								

(ii) Family member(s), including the applicant, as a student (excluding preparatory school student)

Relation	Applicant	Relation:	(aged)	Relation:	(aged)	Relation:	(aged)
Name										
School	Tokyo University of the Arts	National/publ	lic/private		National/publ	ic/private		National/publi	c/private	

No. o	f household members (i) + (ii))
	persons	

If you are a international student (staying with a study visa), write your information only. For details, see "If you are an applicant as a international student" on Form D-1.

2. Income of all household members (including member(s) sharing household finances but living apart)

Mandatory to fill in (as to all members with income)

(i) Employment income

▼

▼ Provide amounts of income calculated in Form F Employment Income Statement.

Father	Mother	Relation:	Relation:	Relation:	Relation:
,000 yen	,000 yen	,000 yen	,000 yen	,000 yen	,000 yen

(ii) Income from own business

★ Provide amounts of income calculated in Form G Own Business Income Statement.

Father	Mother	Relation:	Relation:	Relation:	Relation:
,000 yen	,000 yen	,000 yen	,000 yen	,000 yen	,000 yen

(iii) Temporary income from retirement allowance, insurance, etc.

▼ Provide amounts of income calculated in Form H Temporary Income Statement.

Father	Mother	Relation:	Relation:	Relation:	Relation:
,000 yen	,000 yen	,000 yen	,000 yen	,000 yen	,000 yen

(iv) Income from part-time job, etc. of the applicant (including the case where the applicant is a international student) ▼Provide amounts of income calculated in Form I Student Declaration of Part-time Job.

Income	from	part-time	Money	from	Scholarship	
job, etc.			family/aid		(non-loan)	
	,	000 yen		,000 yen		,000 yen

3. ▼Circle "Financially independent" or "International student" if applicable.

Financially independent / International student

The applicant is certified / not certified

as financially independent (To be filled by TUA)

[Form C-2]

burglary, etc.

than parents

Household with income(s) earned by member(s) other

Mandatory to submit

	Lis	t of Household I	ncomes/Deductions
	Applicant (Stu	dent ID)	Name
the specifi	d eligible for deducted ed amount is deducted applicable box(es).		household is identified as any of the households listed below,
commute Applicabl	le to all applicants	☑Home 280 ,000 yen	applicant (not his/her brother/sister) commutes from to TUA. Check the applicable box in the left field. ※If you are a international student, check the "Home" box.
	ld with other) than the	,000 yen	In the left field, provide the deduction calculated in Form K-1 Special Deduction Statement.
school st	ld with national udent(s) receiving aiver other than the	,000 yen	In the left field, provide the deduction calculated in Form K-2 Special Deduction Statement.
□ Single-mo househol		490,000 yen	Check applicable boxes and provide necessary information in Form K-3.
	ld as a public ce recipient and the	Income deduction is not available but the academic requirements and income requirements will be relaxed.	Check an applicable box and provide necessary information in Form K-3, and submit a copy of the public assistance notification or other document certifying the amount received.
Househol member(s	ld with disabled s)	Per disabled member; 860,000 yen x no. of disabled member ,000 yen	In the left field, provide the deduction calculated in Form K-3 Special Deduction Statement.
	omb survivor or n atomic bomb	Income deduction is not available but the academic requirements and income requirements will be relaxed.	Check applicable boxes in Form K-3, and submit a copy of official designation as an atomic bomb survivor and the like.
receiving	ld with member (s) or is likely to long-term (at least) care	,000 yen	In the left field, provide the deduction calculated in Form K-4 Special Deduction Statement.
	ld with the key roducer living	,000 yen	Form K-5 Special Deduction Statement.
	ld affected by fire, d damage,	,000 yen	In the left field, provide the deduction calculated in Form K-5 Special Deduction Statement.

,000 yen

In the left field, provide the deduction calculated in Form K-5 Special Deduction Statement.

Submission of Certificate of Residence for All Household Members (Including Applicant and Member(s) Sharing Household Finances but Living Apart) (Copy Acceptable)

*Submit a <u>certificate that covers all members of the applicant's household</u>.

*If the applicant is not living in the address shown in the certificate of residence, a document that proves the applicant's current address (e.g., utility bill) must also be submitted.

*The certificate should not contain any information of individual numbers ("My Number"). If only a certificate with the numbers is available, black out the number information before submission.

Definition of "sharing household finances"

"Sharing household finances" does not necessary mean living together. For example, following cases are considered as sharing household finances: a member who is living apart for the convenience of commuting to work/school or for medical expenses but lives with his/her family in his/her spare time on a regular basis; and a member to whom the household constantly sends money for living expenses, school expenses, medical expenses, etc.

* Note that applicants with household that does not include his/her parents and meets certain requirements are identified as "financially independent."

Financially independent applicants must submit Form D-2 (next page) by attaching specific documents required.

If the key income producer of your household died within the past year, attach the following documents.

- (i) Certificate of residence removal (copy)
- (ii) Excerpt from family register of deceased person (copy)

♦If you are an applicant as an international student:

<u>If you are an applicant as an international student (private students)</u>, you will be considered "Financially Independent" and you must submit documents about your information only, in principle.

*If your family members (spouse and children) are also staying in Japan, you must submit documents related to them as well.

Documents to submit are: forms indicated as "mandatory" in Form A and documents (1) through (5) below:

- (2) Certificate of residence issued by Municipality (copy): Of your household in Japan. Attach the copy to Form D-1. Only when a certificate of residence cannot be issued, submit a copy of your "residence card" first. Be sure to submit the certificate of residence issued by Municipality as soon as you are registered as a resident after that.
- (2) Taxation Certificate/Tax Exemption Certificate Issued by Municipality (copy): of your household in Japan. Attach the copy to Form E. Submission is not required only if you (and your spouse) have arrived in Japan after Jan. 1st of this year since you are unable to obtain the copy.
- (3) Copy of bank passbook: If you are receiving financial support for living expenses, etc. from your family in your home country, submit Form I by attaching the copy of the passbook page(s) showing the amount sent.
 *Highlighting the remittance portion
 *Japanese (or English) translation and yen conversion (if it's foreign currencies) are necessary
 *Attach documentation of the exchange rate basis
- (4) Document(s) on the applicant's income: If you have earned income from part-time job, scholarship, etc., submit Form I by attaching a copy of specified documents.
- (5) Additional documents may be necessary depending on your (and your spouse's) circumstances.
 Refer to Forms [Form A], [Form C-1] and [Form C-2], and submit all applicable documents.
 E.g. If your spouse has income from employment, submit Form F. / If your spouse is a student, submit form K-1. / If you or your spouse is a person with a disability, submit Form K-3.

Submit your certificate of residence by attaching to this form.

[Form D-2]

Submit only if applicable

Applicant's student ID Name

Submission of Documents to Certify Financially Independent Applicant

/
If you seek to be certified as being financially independent, submit the following documents required for certification.
//
*Who are financially independent?
Any applicant with a household that does not include his/her parents and the like and meets certain
requirements is identified as "financially independent."
Even if the applicant student has his/her spouse or child or even if the applicant is a non-working
dependent of his/her spouse, he/she is financially independent as long as he/she meets the requiremer
"Parents and the like" refers to the person(s) who had supported the applicant until he/she became
financially independent.
/
<requirements applicants="" as="" be="" certified="" financially="" for="" independent="" to=""></requirements>
Applicants are certified as financially independent if they meet the following requirements:
Undergraduate: Students who enrolled in TUA after working as a member of society or who have a spouse, and
also meet all the requirements 1 through 4 below as of the time when they apply for admission
fee/tuition waiver/payment deferral
Graduate: Students who meet all the requirements 1 through 4 below as of the time when they apply for
admission fee/tuition waiver/payment deferral
1. The applicant is not a dependent of his/her parents and the like (excluding his/her spouse) under the Income
Tax Act or in terms of health insurance.
2. The applicant is living apart from his/her (and his/her spouse's) parents and the like.
3. The applicant is not receiving financial assistance from his/her parents and the like (excluding his/her spous
4. The applicant meets any of the requirements (1) through (3) below:
(1) In the previous academic year, the applicant (including his/her spouse) had a regular income exceeding
1,300,000 yen a year and declared the income on which a certificate of annual income can be issued, a
the situations remain the same this academic year.
(2) In this academic year, the applicant (including his/her spouse) is likely to have an income (including and
amount of non-loan scholarship and employment income) exceeding 1,300,000 yen because of a new j
he/she has taken on or for other reasons, and can submit a certificate or other document supporting the
estimation (see 3 of <documents submit="" to=""> below). If you cannot submit a supporting document, you a</documents>
regarded as not meeting this requirement. /
(3) The applicant had a steady job and earned a salary or other income until the previous fiscal year, but
became unwaged as he/she quit the job or took a leave of absence to enroll in TUA. He/she is now livin
on the money saved from the job and bis/her deposit balance exceeds 1,300,000 yen.
*Even when the amount specified in (1) through (3) is less than 1,300,000 yen, please consult if you are
special circumstances, such as not having parents or other supporter (excluding spouse). It must be no
however, that you are not certified as financially independent just because you are not receiving money
from your parents.
<documents submit="" to=""></documents>
1. [All applicants who desire to be certified as financially independent and meet requirement 4 (1)]
Copy of a certificate of residence, certificate of annual income, certificate of tax deducted or final return of the
applicant and his/her spousé, parents and the like
\rightarrow Submit the document by attaching to the form specified for each document type.
2. [All applicants who desire to be certified as financially independent]
Health insurance card with the applicant (or his/her spouse) heading the list of the insured
\rightarrow Submit the card by attaching to this Form D-2.
3. [Applicants who meet requirement 4 (2)]
Certificate of salary payment (schedule), letter of appointment as researcher at the Japan Society for the
Promotion of Science, or document that shows the amount of scholarship, etc.
\rightarrow Submit a document showing the applicant's income and a document showing his/her spouse's income b
attaching to the form specified for each document type.
4. [Applicants who meet requirement 4 (3)] Balance statement of the applicable bank account
\rightarrow Supprint the statement by attaching to this Form D-2.
/
Submit your health insurance card and balance statement by attaching to this for

[Form E]

Mandatory to submit

<u>Applicant's student ID</u> Name

Submission of Taxation Certificate/Tax Exemption Certificate Issued by Municipality (Copy Acceptable)

Certificate for 2023

(income from January to December 2022)

「令和5年度(令和4年分)」市区町村発行の「課税証明書(所得証明書)」または「非課税証明書」

* 1. If you are required to submit your taxation certificate or tax exemption certificate

- Submit the certificate for <u>you as the applicant</u> and all members of your household.
- Submit the certificate for a member sharing household finances with the applicant even if he/she is living apart.
 - → See Definition of "sharing household finances" on Form D-1 and Requirements for applicants to be certified as financially independent on Form D-2.
- · Submission of a certificate is not required for other student(s) sharing household finances than the applicant.

* 2. Certificate to submit (taxation certificate or tax exemption certificate)

- If you have earned an income, you must submit a document titled "taxation certificate," "certificate of annual income" and the like.
- <u>If you have not earned an income, you must submit a tax exemption certificate.</u>
 Submission of a tax exemption certificate is required even if the applicant earned no income (<u>but</u> not required <u>with</u> regard to student(s) other than the applicant).
- A taxation certificate can be called by a different name depending on the municipality. Submit a certificate that shows the amount of income, amount of deduction, and amount of resident tax (income-based levy and per capita basis). The amount of resident tax may be marked as "0 yen" or "excluded from taxation"

 \star In a taxation certificate or tax exemption certificate issued, the monthly amounts of tax for the months of January through May reflect the data for the year before last and those for June through December reflect the data for the last year.

 \star You should request the office of the municipality in which you are living now to issue a certificate, in principle. If you have relocated this year, you should request the office of the municipality in which you lived before the relocation to issue a certificate.

★If you were not residing in Japan on January 1st of this year, enter your date of entry below.

▼ Fill in if applicable (international students, etc.)
 I entered Japan on (MM) (DD) , 2024, so this certificate will not be issued.

[Form F]

Submit only if applicable

Applicant's student ID

* Submission unnecessary for student(s) (excluding the applicant and his/her spouse) Employment Income Statement

1. Submit this form for each of applicable income producers in your household. Copy this form in advance to complete this form for all income producers.

	med from part-time job and the like by the applicant, submit Form I Student Declaration of Par	1
Income producer's	name: Father / Mother / Other ()	Document to submit (copy
This form must be su provide necessary in		acceptable) ▼
 Salary Wage Executive 	Taking the current job since January 2023 or before Provide the amount of payment stated in the certificate of tax deducted for last year (January through December 2023).	Certificate of tax deducted or certificate of (expected)
remuneration (including white return) * If receiving from multiple sources, provide the total	yen □ Started (or will start) to take the current job this year or have been taking the job with mid-career employment/job change since February 2023 or later Calculate the amount based on the certificate of tax deducted or certificate of payment issued by the employer	by the employer <u>* Even an income</u> <u>producer</u> <u>submitting a fina</u>
amount.	Monthly payment yen × 15 months = Equivalent of annual income yen (If without income from bonus such as in a part-time job, multiply by 12 months) ↑ ↑ ↑ If received payment for 5 months, write the one fifths of the amount paid. * * Retirement allowance (including that of a person expected to retire) should be provided in Form H Temporary Income Statement.	return (copy) must submit a certificate of tax deducted.
Unemployment benefit	Benefit received since April 2024 (Unnecessary to include the benefits received in and before March)	Notification of (expected) unemployment
	Benefits received from April 2024 to expiration yen	benefit eligibility issued by a job-placement office
 Pension Governmental pension Old-age pension Survivor's 	 Receiving since January 2023 or before Provide the amount of pension stated in the certificate of tax deducted for last year (January through December 2023). If not receiving certificate of tax deducted, provide the amount of pension stated in the notification of (expected) pension. Yen 	Notification of (expected) pension issued by the Social Insurance Agency, etc. or
pension, etc. *If receiving from multiple sources, provide the total amount.	 Started (or will start) to receive this year (2024) or have been receiving before maturity since February 2023or later Calculate the amount based on the notification of pension. Monthly payment yen × 12 months = Equivalent of annual income yen 	certificate of tax deducted <u>* Final return</u> (copy) cannot be accepted
□ Accident and	 ↑ If received payment for 5 months, write the one fifths of the amount paid. □ Receiving since January 2023 or before 	Notification of
sickness benefits Livelihood assistance	Provide the amount of benefit stated in the notification of accident and sickness benefits for last year (January through December 2023). yen	(expected) accident and sickness benefits issued
 Disability benefit Children's allowance 	 Started (or will start) to receive this year (2024) or have been receiving before maturity since February 2023 or later Calculate the amount based on the amount of benefit stated in the notification of accident and sickness benefits. 	by the Social Insurance Agency, etc. or welfare (change)
* If receiving from multiple sources, provide the total amount.	Monthly payment yen × 12 months = Equivalent of annual income yen ↑ If received payment for 5 months, write the one fifths of the amount paid.	notification issued by a welfare office <u>* Submission</u> <u>unnecessary for</u> <u>TA or RA at TUA</u>
		000
Add up all incom	les above (round down to the thousand) $ ightarrow$,000 yen

Write the total amount in Form C-1 List of Household Incomes/Deductions.

T

[Form G]

Submit only if applicable

Applicant's student ID

Name

* Submission unnecessary for student(s) (excluding the applicant and his/her spouse) Own Business Income Statement

1. Submit this form for each of applicable income producers in your household. Copy this form in advance to complete this form for all income producers.

	ned from part-time job and the like by the applicant, submit Form I Student Declaration of Par	t-time Job.
Income producer's	name: Father / Mother / Other ()	Document to
T I: (submit (copy
	ubmitted by a person who falls under any of the following. Check the applicable box and	acceptable)
provide the informati		Tables 1 & 2 of
Commerce	□ Doing the current business since January 2023 or before	final return
□ Industry	With regard to the income in final return (copy) filed this spring, add up the positive	(copy) declared
Self-employed	amounts only (Do not write the total amount). If only negative amounts are written in final return, write "0 yen" instead of adding up	this spring
Agriculture	positive and negative amounts.	* If final return was
If receiving	Income from salary or public pension should not be included in this form but in Form F	not filed, submit a
rice-crop	Employment Income Statement.	document that
diversion subsidy, also fill	ven	shows business income,
in the field	yon	necessary
below.	Doing the current business started/changed since February 2023 or later	expenses and
□ Forestry	With regard to the income in final return (copy) filed this spring, add up the positive	income after
☐ Fisheries	amounts only (Do not write the total amount). Calculate an equivalent of monthly income	deduction in the recent few
□ Freelance	to determine an equivalent of annual income.	months.
☐ House rent	If only negative amounts are written in final return, write "0 yen" instead of adding up	*IMPORTANT:
□ Land rent	positive and negative amounts.	Final return
□ Interest/	Income from salary or public pension should not be included in this form but in Form F	(copy) must have
dividend	Employment Income Statement.	a "Received" stamp on it (if
□ Other	Equivalent of monthly income yen x 12 months	final return was
	= Equivalent of annual income yen	filed via e-tax,
	↑"Equivalent of monthly income": If having income for five months, for example, write the one	submit a
	fifths of the amount.	document proving that final return
		was filed).
	Started (or will start) the current business this year	Statement by
	[□Started □Will start in (month) 2024]	the business
	Expected monthly income yen x 12 months	owner, etc. (free
	= Expected annual income yen	format)
□ Agriculture	Receiving since January 2023 or before	Notification of
Rice-crop	Provide the amount of rice-crop diversion subsidy stated in the mutual compensation	(expected)
diversion	notification or the farming improvement subsidy notification for last year (January through	mutual
subsidy	December).	compensation
	yen	issued by JA or
		notification of
	\Box Started (or will start) to receive this year (2024) or have been receiving before	(expected) farming
	maturity since February 2023 or later	improvement
	Provide the amount of rice-crop diversion subsidy stated in the notification of mutual	subsidy issued
	compensation or notification of farming improvement subsidy.	by municipality
	yen	
	\checkmark	
		000

Add up all incomes above (round down to the thousand) -

,000 yen

Write the total amount in Form C-1 List of Household Incomes/Deductions.

Submit the abovementioned document by attaching to this form.

V

[Form H]

Submit only if applicable

Applicant's student ID Name

* Submission unnecessary for student(s) (excluding the applicant and his/her spouse)

Temporary Income Statement Submit this form for <u>each of applicable income producers in your household</u>. Copy this form in advance to complete this form for all income producers.

Income producer's This form must be su provide the informati	bmitted by a person who falls under any of the following. Check the applicable box and on.	Document to submit (copy acceptable) ▼
 Retirement allowance Retirement lump sum 	Deduct taxes and dues if there are any.	Certificate of (expected) payment issued by the employer,
 Income from transfer of asset Ecrectory 		municipality, etc.
 Forestry income Other * If receiving from 		
multiple sources, provide the total amount.		
Add up all income	es above (round down to the thousand) \rightarrow ,00)0 yen
· · · · ·	te the total amount in Form C-1 List of Household Incomes/Deductions.	yo yon

Mandatory to submit Applicant's student ID

Name

Student Declaration of Part-Time Job

		Document to submit (copy acceptable)▼					
1. In	(i) Certificate of tax deducted or pay						
<u>*</u> Write	statement issued						
in	art-time job, etc. (If you are a ternational student, also state oney/aid from home country.)	Period received	(MM/	YY–MM/YY)		nount received per nonth	by your current employer (ii) Tables 1 & 2 of final return (copy)
						yen	declared this spring
						yen	(iii) Certificate of (expected)
						yen	payment issued by your current
						yen	employer Any of (i) through (iii)
						yen	above
(i) (A	Average) amount received per mor	nth x 12 months	=	=		yen	attach the copy of the passbook page(s) or app screenshot
							showing the amount transferred from your family
							<u>*Submission</u> <u>unnecessary for TA or</u> RA at TUA
2.Nor	1-loan scholarship received cessary to provide information	of loan scholarshir	o rec	ceive betwee	en April 2024 a	nd March 2025 *	
	SO), etc. Scholarship name	Amount receiv		•	•	eived per year	Copy of scholarship notification
			iou p	yen		yen	
				yen		yen	
				yen		yen	
(ii) Total amount received per year		v	en		y 5.1	
("	frotal amount rocolvou por your		y				
Est	oplicant's monthly financial imate the annual budget from ch the total income and the	m now on, as wel	l as	average mor	thly budget		If savings is included as income, submit a "Certificate of Balance", a copy of
* Ma	tch average monthly budget	of part-time job	or s	avings and	"(Average) amou	int received per m	the pass book or App screenshot etc.
	in above 1. Income from J	•	late.				*Japanese (or
If the	spouse has income, include it	in "Other".					English) translation
Mon	Part-time job	yen	Monthly	Food		yen	and yen conversion (if it's foreign
ıthly	Money from family/aid	yen	thly	Rent		yen	currencies) are necessary
Monthly incomes	Loan scholarship	yen	expenses	Utilities		yen	*Attach documentation of the
mes	JASSO Scholarship etc. that you		ensee	School		yen	exchange rate bas <mark>is</mark>
	Non-loan scholarship	yen	0,		e applicant's tuition		
	Scholarship that you don't need		_	Transportation Entertainmer		yen	
	Savings	yen				yen	
	Other()	yen	_	Other		yen	
	Total	yen		Total		yen	
I decl	are that the above information is	s true and correct.					
			Appli	cant's name:			
				▼			
	Write Each of the incomes (i) (ii) in Form C-1 List of Household Incomes/Deductions.						

[Form J]

該当者のみ提出

申請者学籍番号 Applicant's student ID

氏名 Name

Submit only if applicable

本人以外の「国立学校」就学者状況票(国立学校在学者用)

Status of Other National School Student than the Applicant(For national school student(s) in the applicant's household)

 (1)対象と (2)対象と ※国立学校 この用紙 該当項目 This form below. (1) Applica 	となる就学者: <u>2</u> となる「国立学校 交であっても「幼 紙は、 <u>1人1枚づ</u> 目にチェックの上 n must be submit uble student: <u>Stu</u>	2年生以上全員 (7 支) : 高校、高等専 対権園」「小中学校 うつ使用してくださ た、記入してくださ tted with regard to dent in the secon	『門学校、短大、大学、 【」「専修学校の一般調 【 <u>い</u> 。足りない場合は、 い。 9 <u>student(s) as the ap</u> nd year or above (Ho	Cいます。 ヘ入学等、同じ課程に再入学した新入生は、提出 専修学校(高等課程・専門課程) 課程」「各種学校(盲学校、ろう学校)」は提出7 あらかじめ人数分をコピーしてください。 pplicant's household member(s) enrolled in a wever, submission required for first-year students on undergraduate at other university)	、要です。 ny of the national schools list
(2) Applica course/ * Submiss blind, the	ble national scho post-secondary o sion unnecessary e deaf and the lik	ool: High school, s course) y for kindergarten, ke	specialized vocational elementary school, jui	high school, junior college, university, specialized nior high school, general course at specialized tra	ining college, special school for t
. Submit thi . Check apj	is form for <u>each (</u> plicable boxes ar	nd provide necessa	ary information. ▼就学者が在学する	<u>iold</u> . Copy this form in advance to complete this fo る学校で証明を受けてください。 ie school the household member is enrolled i	
【学校種5	引】[School type	围	立学校「授業	影的的时间的站起的时间。 影科免除」状況証明書 Tuition Waiver Certification	
		-	ialized vecational big	h school □短期大学 Junior college □国立大	·学注 / National university
-	-		-	-	
口导修子仪	< Specialized tra	aining college	向寺硃住 Upper sec	ondary course □専門課程 Post-secondary co	urse
学校	名 School name	Э			
			担当係 殿		
			Responsible staff	(年度入学)(Enrolled in the y 学生番号 Student ID: (氏 名 Name	
			Responsible staff	学生番号 Student ID: (年 years at the school)
東京芸術	う大学に在学す;			学生番号 Student ID: (氏 名 Name	年 years at the school) 通 学Non-home
		る私の兄弟姉妹カ	が授業料免除を申請	学生番号 Student ID: (<u>氏 名 Name</u> Commuting from□ 自宅通学Home □ 自宅外	年 years at the school) 通学Non-home 〔について証明願います。
	uest a certificatio	る私の兄弟姉妹カ	が授業料免除を申請	学生番号 Student ID: (<u>氏 名 Name</u> Commuting from 自宅通学Home 自宅外 するために必要としますので、私の下記事項	年 years at the school) 通学Non-home 〔について証明願います。
l req	uest a certificatio	る私の兄弟姉妹カ on on the following	^が 授業料免除を申請 information, which my 3 年度授業料免除	学生番号 Student ID: (<u>氏 名 Name</u> Commuting from 自宅通学Home 自宅外 するために必要としますので、私の下記事項 brother/sister attending the Tokyo University of th	年 years at the school) 通学Non-home について証明願います。 he Arts needs to apply for
l req	uest a certificatio	る私の兄弟姉妹が on on the following 202:	が授業料免除を申請 information, which my 3 年度授業料免除 ※授業料免除の有	学生番号 Student ID: (<u>氏 名 Name</u> Commuting from□自宅通学Home □自宅外 するために必要としますので、私の下記事項 brother/sister attending the Tokyo University of th 記 秋況 Tuition Waiver in Academic Year 2	年 years at the school) 通学Non-home について証明願います。 he Arts needs to apply for
l req	uest a certificatio iver.	る私の兄弟姉妹が on on the following 202:	³⁵ 授業料免除を申請 information, which my 3 年度授業料免除 ※授業料免除の有 the following field wh	学生番号 Student ID: (<u>氏 名 Name</u> Commuting from 自宅通学Home 自宅外 するために必要としますので、私の下記事項 brother/sister attending the Tokyo University of th 記 状況 Tuition Waiver in Academic Year 20 無に関わらずご記入願います	年 years at the school) 通学Non-home について証明願います。 he Arts needs to apply for
l req	uest a certificatio iver.	る私の兄弟姉妹が on on the following 2023 * Please fill in t 授業料[年額]	²⁵ 授業料免除を申請 information, which my 3 年度授業料免除の ※授業料免除の有 the following field wh ear]	学生番号 Student ID: (<u>氏 名 Name</u> Commuting from 自宅通学Home 自宅外 するために必要としますので、私の下記事項 brother/sister attending the Tokyo University of th 記 鉄状況 Tuition Waiver in Academic Year 20 無に関わらずご記入願います tether the student received tuition waiver or not 円	年 years at the school) 通学Non-home について証明願います。 he Arts needs to apply for
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I req tuition wai 前期 Seme ster 1 後期	uest a certificatio iver. □申請なしNot □半額免除Red □国費留学生の □申請なしNot □半額免除Red	る私の兄弟姉妹が on on the following 2023 * Please fill in t 授業料[年額] Tuition [per yea t applied for waiver ceived 50% waiver dovernment-sponsor- t applied for waiver	ジ授業料免除を申請 information, which my 3 年度授業料免除の有 the following field wh ear] ロ不許可Waiver not a 定全額免除Received red international student	学生番号 Student ID: (<u>氏 名 Name</u> Commuting from 自宅通学Home 自宅外 するために必要としますので、私の下記事項 brother/sister attending the Tokyo University of th 記 状況 Tuition Waiver in Academic Year 24 無に関わらずご記入願います tether the student received tuition waiver or not <u>P</u> yen allowed ロー部免除part of the waiver (免除額 d full waiver ロ休学Took leave of absence d full waiver ロ休学Took leave of absence	年 years at the school) 通学Non-home 派こついて証明願います。 e Arts needs to apply for 023
I req tuition wai 前期 Seme ster 1 後期 Seme	uest a certificatio iver. □申請なしNot □半額免除Red □国費留学生の □申請なしNot □半額免除Red	る私の兄弟姉妹が on on the following 2023 * Please fill in t 授業料[年額] Tuition [per yea t applied for waiver ceived 50% waiver dovernment-sponsor- t applied for waiver	ジ授業料免除を申請 information, which my 3 年度授業料免除 の有 the following field wh ear] ロ不許可Waiver not i ロ全額免除Received red international student ロイ許可Waiver not i ロー全額免除Received	学生番号 Student ID: (<u>氏 名 Name</u> Commuting from 自宅通学Home 自宅外 するために必要としますので、私の下記事項 brother/sister attending the Tokyo University of th 記 鉄状況 Tuition Waiver in Academic Year 24 無に関わらずご記入願います ether the student received tuition waiver or not <u>P</u> yen allowed ロー部免除part of the waiver (免除額 d full waiver 口休学Took leave of absence allowed ロー部免除part of the waiver (免除額 d full waiver 口休学Took leave of absence	年 years at the school) 通学Non-home について証明願います。 le Arts needs to apply for 023 円)
I req tuition wai 前期 Seme ster 1 後期 Seme	uest a certificatio iver. □申請なしNot □半額免除Red □国費留学生の □申請なしNot □半額免除Red	る私の兄弟姉妹が on on the following 2023 * Please fill in t 授業料[年額] Tuition [per yea t applied for waiver ceived 50% waiver dovernment-sponsor- t applied for waiver	ジ授業料免除を申請 information, which my 3 年度授業料免除 の有 the following field wh ear] ロ不許可Waiver not i ロ全額免除Received red international student ロイ許可Waiver not i ロー全額免除Received	学生番号 Student ID: (<u>氏 名 Name</u> Commuting from 自宅通学Home 自宅外 するために必要としますので、私の下記事項 brother/sister attending the Tokyo University of th 記 状況 Tuition Waiver in Academic Year 24 無に関わらずご記入願います tether the student received tuition waiver or not <u>P</u> yen allowed ロー部免除part of the waiver (免除額 d full waiver ロ休学Took leave of absence d full waiver ロ休学Took leave of absence	年 years at the school) 通学Non-home について証明願います。 le Arts needs to apply for 023 円)
I req tuition wai 前期 Seme ster 1 後期 Seme	uest a certificatio iver. □申請なしNot □半額免除Red □国費留学生の □申請なしNot □半額免除Red	る私の兄弟姉妹が on on the following 2023 * Please fill in t 授業料[年額] Tuition [per yea t applied for waiver ceived 50% waiver dovernment-sponsor- t applied for waiver	ジ授業料免除を申請 information, which my 3 年度授業料免除 の有 the following field wh ear] ロ不許可Waiver not i ロ全額免除Received red international student ロイ許可Waiver not i ロー全額免除Received	学生番号 Student ID: (氏 名 Name Commuting from 自宅通学Home 自宅外 するために必要としますので、私の下記事項 brother/sister attending the Tokyo University of th 記 状況 Tuition Waiver in Academic Year 20 無に関わらずご記入願います tether the student received tuition waiver or not 四 yen allowed ロー部免除part of the waiver (免除額 d full waiver ロ休学Took leave of absence allowed ロー部免除part of the waiver (免除額 d full waiver ロ休学Took leave of absence	年 years at the school) 通学Non-home ほこついて証明願います。 te Arts needs to apply for D23 円)
I req tuition wai 前期 Seme ster 1 後期 Seme	uest a certificatio iver. □申請なしNot □半額免除Red □国費留学生の □申請なしNot □半額免除Red	る私の兄弟姉妹が on on the following 2023 * Please fill in t 授業料[年額] Tuition [per yea t applied for waiver ceived 50% waiver dovernment-sponsor- t applied for waiver	ジ授業料免除を申請 information, which my 3 年度授業料免除 の有 the following field wh ear] ロ不許可Waiver not i ロ全額免除Received red international student ロイ許可Waiver not i ロー全額免除Received	学生番号 Student ID: (<u>氏 名 Name</u> Commuting from 自宅通学Home 自宅外 するために必要としますので、私の下記事項 brother/sister attending the Tokyo University of th 記 状況 Tuition Waiver in Academic Year 20 無に関わらずご記入願います ether the student received tuition waiver or not <u>R</u> yen allowed □一部免除part of the waiver (免除額 d full waiver □休学Took leave of absence allowed □一部免除part of the waiver (免除額 d full waiver □休学Took leave of absence おり証明します。I certify that the above inf 令和 年 月 日Date (MM/DD/YY)	年 years at the school) 通学Non-home ほこついて証明願います。 te Arts needs to apply for D23 円)
I req tuition wai 前期 Seme ster 1 後期 Seme	uest a certificatio iver. □申請なしNot □半額免除Red □国費留学生の □申請なしNot □半額免除Red	る私の兄弟姉妹が on on the following 2023 * Please fill in t 授業料[年額] Tuition [per yea t applied for waiver ceived 50% waiver dovernment-sponsor- t applied for waiver	ジ授業料免除を申請 information, which my 3 年度授業料免除 の有 the following field wh ear] ロ不許可Waiver not i ロ全額免除Received red international student ロイ許可Waiver not i ロー全額免除Received	学生番号 Student ID: (<u>氏 名 Name</u> Commuting from 自宅通学Home 自宅外 するために必要としますので、私の下記事項 brother/sister attending the Tokyo University of th 記 状況 Tuition Waiver in Academic Year 24 無に関わらずご記入願います tether the student received tuition waiver or not <u>P</u> yen allowed ロー部免除part of the waiver (免除額 d full waiver ロ休学Took leave of absence allowed ロー部免除part of the waiver (免除額 d full waiver ロ休学Took leave of absence Sり証明します。I certify that the above inf 令和 年 月 日Date (MM/DD/YY) <u>学校名 School name</u>	年 years at the school) 通学Non-home ほこついて証明願います。 te Arts needs to apply for D23 円)

この証明書は、証明を受けた後、【K票-1】または【K票-2】に添付してください。 Receive certification in this form and attach to Form K-1 or Form K-2.

Special Deduction Statement Name

1. Use this Special Deduction Statement to calculate a certain amount that can be deducted from income if it is certified that the applicant's household meets the following requirement. 2

2.	Check applicable boxes and	provide necessary	/ information.	Submit this form	with the	below-mentioned	document attached.
----	----------------------------	-------------------	----------------	------------------	----------	-----------------	--------------------

Requirement	Special deduction					Document to submit ▼	
Household with other student(s) than the applicant <u>Excluding the</u> following:	* 2	Write the school type as of a October 1 if applying for fall "Study abroad" should be c public, or private. Deduction is not available for preparatory school, or voca	l semester waiver. counted as "private" or a specialized train	whether the institut	tion is national,	(i) Copy of school II card or student I card (bot sides)	
* If the student is		Elementary school student	(80,000 yen x	persons =	yen)	(ii) Form J	
enrolled in a		Junior high school student	(160,000 yen x	persons =	yen)	Status of	
national		National/public high school s	student	·	2 /	Other	
university and		□ Home	(280,000 yen x	persons =	yen)	National	
receiving		□ Non-home	(470,000 yen x	persons =	yen)	School	
tuition waiver, complete Form		Private high school student	(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,	Student than the	
K-2 (next	_		(410,000 yen x	persons =	yen)	Applican	
page).		□ Non-home	(600,000 yen x	persons =	yen)	(Submiss	
page).		National/public specialized v	· · ·	•	J =,	unnecess	
			(360,000 yen x	persons =	yen)	for public	
		□ Non-home	(550,000 yen x	persons =	yen)	and priva	
		Private specialized vocationa		poroono	yony	school	
			(600,000 yen x	persons =	yen)	students)	
		□ Non-home	(800,000 yen x	persons =	yen)	* 0 1	
		National/public university stu	· · ·		• •	*Submission	
		□ Home	(590,000 yen x	persons =	yen)	unnecessary elementary a	
		□ Non-home	(1,020,000 yen x		• ,	junior high	
		Private university student (ui	· · · ·	persons =	yen)	school stude	
		Home	(1,010,000 yen x		vop)	and students	
			· · · ·	persons =	yen)	which Form	
		□ Non-home	(1,440,000 yen x	persons =	yen)	submitted.	
		National/public specialized to		ent (upper secondar	y course)	* If the submit	
		* General course students are Home	(170,000 yen x	porcone -	von)	certificate of	
		□ Non-home	(170,000 yen x (270,000 yen x	persons =	yen)	residence an	
			· · ·	persons =	yen)	copy of school/stude	
		Private specialized training c * General course students ar		er secondary course	=)	ID card cann	
		□ Home	(370,000 yen x	persons =	yen)	prove the fac	
		□ Non-home	(460,000 yen x		• /	commuting fi	
		National/public specialized tr		persons =	yen)	non-home,	
		* General course students ar		in (post-secondary	coursej	attach a copy	
			(220,000 yen x	persons =	ven)	utility bill (wit	
		□ Non-home	(620,000 yen x	persons =	yen) yen)	name and	
		Private specialized training c		-		address	
		* General course students ar		-secondary course		printed).	
			(720,000 yen x	persons =	yen)		
		□ Non-home	(1,120,000 yen x	persons =	yen)		

Add up all deductions above (round down to the thousand)

,000 yen

Write the total amount in Form C-2 List of Household Incomes/Deductions. Submit the abovementioned documents by attaching to this form.

[Reference: Key school types]

1. Specialized vocational high school: Accepts persons graduated from junior high schools to teach specialized knowledge and skills and develop necessary vocational abilities with educational continuity for five years.

2. Specialized training college upper secondary course: Admits persons graduated from junior high schools to provide them with education according to mental and physical development based on the foundation of junior high school education. Can be called high school.

3. Specialized training college post-secondary course: Admits persons graduated from high schools to provide them with education based on the foundation of high school education. Can be called technical college.

4. Specialized training college general course: No particular requirements for admission are specified. Provides education other than that provided in the upper secondary course and post-secondary course.

[Form K-2]

Submit only if applicable

Applicant's student ID

Special Deduction Statement Name Use this Special Deduction Statement to calculate a certain amount that can be deducted from income if it is certified that 1. the applicant's household meets the following requirement.

. . . 12 4 _

Requirement		Special deduction	on		Document to submit ▼
lousehold with	This field should b	be filled in if the student(s) receiv	ed full waivers for bo	oth spring and	[Form J] Status
other national	fall semesters.		of Other Nationa		
school	* If the waiver receiv	or fall semester,	School Student		
student(s)	fill in the field below				than the
eceiving	High school student				Applicant
uition waiver	Home	(280,000 yen x	persons =	yen)	
han the	Non-home	(470,000 yen x	persons =	yen)	
pplicant	Specialized voe	cational school student			
• Provide	□ Home	(360,000 yen x	persons =	yen)	
formation	Non-home	(550,000 yen x	persons =	yen)	
ased on the		lent (undergraduate, graduate, ju		,	
ertification in		(280,000 yen x	persons =	yen)	
Form J] Status	□ Non-home	(720,000 yen x	persons =	yen)	
f Other		ining college student (upper sec	•	ycn)	
lational School		e students are ineligible.	onuary course)		
tudent than		0	noroono -	von)	
ne Applicant.		(170,000 yen x	persons =	yen)	
	□ Non-home	(270,000 yen x	persons =	yen)	
		ining college student (post-seco	ndary course)		
		e students are ineligible.			
	Home	(200,000 yen x	persons =	yen)	
	Non-home	(600,000 yen x	persons =	yen)	
		be filled in if the student(s):			
		vaiver or part of the wavier for bo			
	(ii) received full or	[•] 50% waiver , part of the wavier or	ly for spring or fall s	emester.	Provide the
					"tuition paid" in
	High school student				the past year (if
	Home	(280,000 yen + tuition paid x	persons =	yen)	received waive
	Non-home	(470,000 yen + tuition paid x	persons =	yen)	write the
	Specialized voe	cational school student			amount after waiver).
	Home	(360,000 yen + tuition paid x	persons =	yen)	walvel).
	Non-home	(550,000 yen + tuition paid x	persons =	yen)	
		lent (undergraduate, graduate, ju		, , , , , , , , , , , , , , , , , , ,	
		(280,000 yen + tuition paid x	persons =	yen)	
	□ Non-home	(720,000 yen + tuition paid x)	persons =	yen)	
		ining college student (upper sec	•	ycn)	
		e students are ineligible.	ondary course		
			noroono -	von)	
		(170,000 yen + tuition paid x	persons =	yen)	
	□ Non-home	(270,000 yen + tuition paid x	persons =	yen)	
		ining college student (post-seco	ndary course)		
		e students are ineligible.			
	Home	(200,000 yen + tuition paid x	persons =	yen)	
				```	1
	Non-home	(600,000 yen + tuition paid x	persons =	yen)	
	Non-home	(600,000 yen + tuition paid x ▼	persons =	yen)	

*When the total calculation of Form K-2 exceeds the deduction allowed than the applicant in Form K-1,

write the Form K-1 deduction as the upper limit.

Write the total amount in Form C-2 List of Household Incomes/Deductions.	

### [Form K-3]

### Submit only if applicable

Applicant's student ID

### Special Deduction Statement Name

1. Use this Special Deduction Statement to calculate a certain amount that can be deducted from income <u>if it is certified</u> that the applicant's household meets any of the following requirements.

2. Check applicable boxes and provide necessary information.

Requirement	Special deduction	Document to
		submit (copy acceptable) ▼
□ Single- /	*Deduction for single-mother/father household is applicable when any of the following	TUA will confirm /
mother/	requirements is met.	with the
father	▼ Check an applicable box.	certificate of
household	□ The household consists of a mother/father and a child or children under 18 years old	residence
/	☐ The household consists of a mother/father, a child or children under 18 years old, and	submitted.
Mother: /	grandparents aged 60 years or older lacking economic resources	*Unnecessary/to
died / separated	□ The household consists of a child or children under 18 years old	attach to this
Date (MM/YY):	□ The household consists of grandparents and a child or children under 18 years old	form.
	☐ The household consists of unmarried brother(s)/sister(s) and a child or children under 18	
Father:	years old	
died / separated Date (MM/YY):	The household consists of unmarried brother(s)/sister(s), a child or children under 18 years	/
	old, and grandparents aged 60 years or older lacking economic resources	/
	* 1. Any student, including the applicant, aged 18 years or older and lacks economic	/
	resources because of long-term care or mental or physical disability should be counted	/
	as a member under 18 years old.	
	* 2. Grandparents lacking economic resources refer to:	
	(i) those who received payment of 1,660,000 yen or less if employment income is the only	
	source of income; and	
	(ii) those who have income (income minus necessary expenses) of 500,000 yen or less if the income is own business income.	
	Deduction (flat rate)	
	□ 490,000 yen	
/	*Besides the deduction above, academic requirements will be relaxed (but standard income	/
	will not be relaxed).	
Household	Deduction is applicable when the applicant is a member of a household identified as a	Copy of <b>public</b>
as a public	public assistance recipient and the like.	assistance
assistance	*When this requirement is met, deduction from income is not available but academic	notification or
recipient and the like	requirements and standard income will be relaxed.	other document certifying the
and the like		amount received
☐ Household	*Deduction for the disabled is applicable when any of the following requirements is	Copy of
with	met.	disability
disabled	▼ Check an applicable box.	certificate
member(s)	□ The disabled member is a person described as physically disabled in the disability	
	certificate issued pursuant to Article 15, paragraph 4 of the Act on Welfare of Physically Disabled Persons, and the like.	
	Disabled Fersons, and the like. The disabled member is an officially certified victim of pollution-related illness and has a	
	physical disability due to the pollution.	
	<ul> <li>The disabled member was exposed to an atomic bomb and has an impaired physical</li> </ul>	
	function.	
	□ The disabled member lacks the capacity to appreciate his/her situation due to mental	
	disability, or has been determined as mentally disabled.	
	The disabled member needs to stay in bed and requires complicated care.	
	*Note that expenditures related to corrective treatment for the dischlod can be deducted if the	
	*Note that expenditures related to corrective treatment for the disabled can be deducted if the household meets the requirement for a household with member(s) receiving a long-term (at	
	least 6 months) care stated in Form K-4.	
	<b>Deduction (flat rate)</b> * Besides the deduction below, academic requirements and standard	
	income will be relaxed.	
	□ 860,000 yen/disabled member × persons = yen	
	(i) Disabled member's name:	
	(ii) Disabled member's name:	
	▼ Write the total amount in Form C-2 List of Household Incomes/Deductions.	
		Copy of official
bomb survivor	*When this requirement is met, deduction from income is not available but academic	designation as
or child of an	requirements and standard income will be relaxed.	an atomic bomb
atomic bomb		survivor
survivor		

### [Form K-4]

### Submit only if applicable Special Deduction Statement Name

Applicant's student ID

,000 yen

#### Use this Special Deduction Statement to calculate a certain amount that can be deducted from income if it is certified that 1. the applicant's household meets the following requirement.

-		ble boxes and provide necessary information.	
Requ	uirement	Special deduction	Document to
			submit (copy
L			accepted) ▼
🗆 Но	usehold	*Deduction for household with member(s) receiving a long-term care (limited to those	Copy of
wit	th	who has been receiving, or is certified as requiring, care for at least 6 months to treat an	doctor's
me	ember(s)	illness as of the time of application) is applicable to any of the following medical	certificate
rec	ceiving	treatment expenses incurred.	acceptable
	likely to	*Note that the deduction is not applicable if treatment has finished as of the time of	(the certificate
	ceive)	application.	must confirm the
	ng-term		need for care for
	least 6	▼ Check a box of applicable medical treatment expense.	6 month or longer
	onths)	Medical service fees paid to a doctor or dentist	and issued within
	re ( <u>to treat</u>	Charges for hospitalization	3 months),
<u>an</u>	<u>illness</u> )	Treatment fees paid to a practitioner of massage, acupuncture, moxibustion,	and receipt and
		Judo-orthopedics, etc.	the like (based
		Drugs and medicines for treatment or care	on diagnosis;
		□ Transportation to get outpatient treatment (limited to necessary transportation)	copy acceptable)
		□ Fees paid to a caretaker (including board)	issued by
		Amounts paid out of pocket for services received by a person certified as being in need of	hospital,
		care or assistance pursuant to the Long-Term Care Insurance Act (The deduction is not	pharmacy and
		applicable to fees for doctor's certificate and private room.)	the like
			*Receipts to be
		▼ Medical expense calculation	attached must
		Calculate medical expenses based on (v) Amount paid to date in Form K-4 Medical	be those issued
		Expense Statement.	in the past year
		Based on the amount paid by the time of application to treat the member currently	and bundled per
		receiving care, calculate the amount (to be) paid for the expected period under care	month.
		in one year, taking into account how long the care receiver is likely to remain under	
		care.	
		*Note that the amount of medical benefits to receive pursuant to the Health Insurance Act,	
		etc. and the amount covered by compensation damage should be subtracted from the	
		amount paid.	
		Care receiver's name:	
		Period under care: from (MM/YY) to (MM/YY) (estimate)	
		Amount paid to date No. of months Monthly average Period (up to 12	
		months)	
		(v) yen ÷ month = yen × months = yen	
		Care receiver's name:	
		Period under care: from (MM/YY) to (MM/YY) (estimate)	
		Amount paid to date No. of months Monthly average Period (up to 12	
		months)	
		(v) yen ÷ month = yen × months = yen	
		Care receiver's name:	
		Period under care: from (MM/YY) to (MM/YY) (estimate)	
		Amount paid to date No. of months Monthly average Period (up to 12	
		months)	
		(v) yen ÷ month = yen × months = yen	
		$\mathbf{V}$	

#### Add up all deductions above (round down to the thousand) $\rightarrow$

Write the total amount in Form C-2 List of Household Incomes/Deductions.

* Besides the deduction above, academic requirements and standard income will be relaxed.

V

Submit the abovementioned documents by attaching to Form K-4, together with medical expenses calculated.

### Submit only if applicable (for each care receiver) [Form K-4 Medical Expense Statement]

Applicant: Student ID (	) Name	Care receiver's name:
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#### ▼ Check a box of applicable medical treatment expense.

- □ Medical service fees paid to a doctor or dentist
- □ Charges for hospitalization
- □ Treatment fees paid to a practitioner of massage, acupuncture, moxibustion, Judo-orthopedics, etc.
- $\hfill\square$  Drugs and medicines for treatment or care
- □ Transportation to get outpatient treatment (limited to necessary transportation)
- □ Fees paid to a caretaker (including board)

#### Hospital (facility) name:

Type of health insurance:  National  Social  Old-age  Other ( )						
Date (YY/MM)	(i) Hospitalization	(ii) Outpatient treatment	(iii) Care service (paid out of pocket)	for high	Amount covered by compensation medical expense, fringe fit paid to family, etc.	(v) Amount paid to date (i) + (ii) + (iii) - (iv)
	yen	yen	yen	Δ	yen	yen
	yen	yen	yen	Δ	yen	yen
	yen	yen	yen	Δ	yen	yen
	yen	yen	yen	Δ	yen	yen
	yen	yen	yen	Δ	yen	yen
	yen	yen	yen	Δ	yen	yen
	yen	yen	yen	Δ	yen	yen
	yen	yen	yen	Δ	yen	yen
	yen	yen	yen	Δ	yen	yen
	yen	yen	yen	Δ	yen	yen
	yen	yen	yen	Δ	yen	yen
	yen	yen	yen	Δ	yen	yen
Total	yen	yen	yen	Δ	yen	(v) yen

Write (v) amount paid to date in the field of "Medical expense calculation" in Form K-4 Special Deduction Statement to calculate the medical expenses.

Amounts paid out of pocket for services received by a person certified as being in need of care or assistance pursuant to the Long-Term Care Insurance Act (The deduction is not applicable to fees for doctor's certificate and private room.)

### [Form K-5]

### Submit only if applicable

Applicant's student ID

### Special Deduction Statement Name

 Use this Special Deduction Statement to calculate a certain amount that can be deducted from income <u>if it is certified</u> that the applicant's household meets any of the following requirements.
 Check applicable boxes and provide necessary information.

□ Household       *The amount of deduction should ba as follows.       *The amount of deducted from the income.       Receipts         •*In the theorem, not the amount sent to the household, and special expenses paid to like apart should be diduction.       *Extinate the amount to be paid per year based on the amount paid to date.       Receipts         • Amount of deduction should be as follows.       • Money sent to dependent(s) living apart is ineligible for deduction.       *Extinate the amount to be paid per year based on the amount paid to date.       Payment showing actual payment showing actual payment made for housing.         • Household       *The amount of deduction should be as follows.       • Monthy average       • Initiation of the deduction should be as follows.       • Initiation of the deduction should be as follows.       • Initiation of the deduction should be as follows.       • Initiation of the deduction should be as follows.       • Initiation of the deduction should be as follows.       • Initiation of the deduction of the deduction should be as follows.       • Initiation of the amount of deducton will not be the actual damage or repair cost.       • Initiation of the deduction is not applicable of the damage was covered by insurance or damage is the full amage of dally necessities       • Diamage of dally necessities       • Initiation of the deduction is not applicable of the damage or repair cost.       • Initiation of the deduction is adored the damage or compensation.       • Initiation of the deduction is not applicable of the damage or repair cost.       • Initiation of the deduction of the deduction on income tax. deduct the amount.       Initiation of the	Requirement		Special deduction	n	<b>Document</b> ▼			
with the key income producer living apart       * 1. The income of the household earned by the key income producer living apart should be deducted from the income.       of payments made and certificate of payment         * 2. More sysen to dependent(s) living apart should be deducted from the income.       The amount to be paid per year based on the amount paid until the the of application.       The amount paid to date       No. of months       Monthly average       yearnet       Show and payment         * Upper limit 710,000 yen (0) yen < (ii) months = (iii) yen < (iiv) 12 months = yen Total of deduction should be as follows, in principle.       yearnet       yearnet       Show and the show ing actual payment made to cause the mount in Form C-2 List of Household Incomes/Deductions.       Disaster victim ecrificate issue by fire, windified damage, acused from the previous year of this application to date       Disaster victim ecrificate issue by fire department       Disaster victim ecrificate issue by fire damage of eases of production inform tax, deduct the amount.       Disaster victim ecrificate issue by fire damage of adaly necessities         * Note that the data mount in Form C-2 List of Household Incomes/Deductions. academic year, not of the previous academic year, not of the previous academic year, not of the time following the eartifyuake.       * Deduction (upper limit per person: 380,000 yen)       Write the total amount in Form C-2 List of Household Incomes/Deductions. employment income and work business income, write the upper limit of 380,000 yen. • Total of deduction salove (round down to the table below. However, if one income producer has poth employment income and work business income, writhe the upper limit of 380,000 yen. • 1,512,		*The emerged of						
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Write the total amount in Form C-2 List of Household Incomes/Deductions.       Disaster victim         Image of the total amount in Form C-2 List of Household Number 1 is certificate issue by fire durating the total amount of deduction should be as follows, in principle.       Disaster victim certificate issue by fire duration of deduction should be as follows, in principle.       Disaster victim certificate issue by fire duration of deduction should be as follows, in principle.       Disaster victim certificate issue by fire duration of deduction should be as follows, in principle.       Disaster victim certificate issue by fire duration of deduction should be as follows, in principle.       Disaster victim certificate issue by fire duration of deduction should be as follows, in principle.       Disaster victim certificate issue by fire duration of deduction should be as follows, in principle.       Disaster victim certificate issue by fire duration of deduction should be as follows, in principle.       Disaster victim certificate issue by fire duration of deduction should be as follows, in or principle.       Disaster victim certificate issue by fire duration of deduction should be as follows, in or principle.       Disaster victim certificate issue by fire duration of deduction issue of the previous duration of deduction on income tax, deduct the amount.       Disaster victim certificate issue by fire duration of deduction on income tax, deduct the amount.       Disaster victim certificate of stolen property moniciple.         Barage defails (Please specify):       Damage of daily necessities in annual income: yen Damage details (Please specify):       Damage of daily necessities in annual income: yen Damage details (Please specify):       Disto verify the amount of form C-2 List of H		I otal of deduction	ons above (round down to the thousa	nd) ,000 yen				
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Kumamoto Earthquake       Damage of means of production (farmiand, store, etc.) Expected long-term decrease in annual income:       yen         Damage of means of production (farmiand, store, etc.)       Expected long-term decrease in annual income:       yen         Damage of the previous academic year, not of the time following the earthquake.       Total of deductions above (round down to the thousand)       ,000 yen         Household with income(s) earned by member(s) other than parents (excluding the applicant find his/her spouse)       * Deduction (upper limit per person: 380,000 yen) An applicable deduction is determined based on the table below. However, if one income producer has both employment income and own business income, write the upper limit of 380,000 yen.         Salary, pension, etc.       Income or income after deduction 1,512,500 yen or more       No deduction Deduct aftat rate of 380,000 yen as upper limit         Own business income       Under 380,000 yen or more       Deduct aftat rate of 380,000 yen as upper limit         Deduction qualifier's name:       Deduction: Deduction:       yen Deduction:         Deduction qualifier's name:       Deduction:       yen Deduction:       yen Deduction:         Deduction qualifier's name:       Deduction:       yen Deduction:       yen Deduction:       Submission of certifying document	-			yen				
Earthquake should fill in this field. Estimate damage of the previous academic year, not of the time following the earthquake.       Total of deductions above (round down to the thousand)								
should fill in this field.       Damage details (Please specify):       yen         Total of deductions above (round down to the thousand)       ,000 yen         Write the total amount in Form C-2 List of Household Incomes/Deductions.       academic year, not of the time following the earthquake.       * Deduction (upper limit per person: 380,000 yen)       sto verify the amount of the time following the earthquake.         Household with income(s)       * Deduction (upper limit per person: 380,000 yen)       An applicable deduction is determined based on the table below. However, if one income producer has beth employment income and own business income, write the upper limit of 380,000 yen.         Income type       Income or income after deduction 1,512,500 yen or more       No deduction         Salary, excluding,the applicant and his/her spouse)       Exceeding 1,040,000 yen or less 0 under 380,000 yen or more       No deduction         Own business income       Under 380,000 yen       Deduct an flat rate of 380,000 yen as upper limit         Own business income       Under 380,000 yen or more       Deduct a flat rate of 380,000 yen as upper limit         Deduction qualifier's name: Deduction qualifier's name: Deduction: yen       Deduction: yen       Submission of certifying document unnecessary		-	• • •		Copies of receipt			
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parents (excluding the applicant and his/her spouse) <ul> <li>1,040,000 yen or less</li> <li>No deduction</li> <li>Exceeding 1,040,000 yen but under 1,512,500 yen</li> <li>Income minus (income × 0.2 + 830,000 yen)</li> <li>1,512,500 yen</li> <li>Deduct a flat rate of 380,000 yen as upper limit</li> </ul> Own business income         Under 380,000 yen or more         Deduct the amount of income after deduction           Deduction qualifier's name:         Deduction:         yen               Deduction qualifier's name:             Deduction:             yen               Deduction qualifier's name:             Deduction:             yen               Deduction qualifier's name:             Deduction:             yen               Deduction qualifier's name:             Deduction:             yen               Deduction qualifier's name:             Deduction:             yen               Total of deductions above (round down to the thousand)             ,000 yen								
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Write the total amount in Form C-2 List of Household Incomes/Deductions.	/	Write the total amount in Form C-2 List of Household Incomes/Deductions.						