

Required Submissions and Necessary Information for Application

[\(1\) Regarding Artworks \(Artwork Data\)](#)

[\(2\) Required Information \(Form Input Details\)](#)

(1) Regarding Artworks (Artwork Data)

- Please add the applicant's name in Roman letters at the beginning.

[Example Format] geidai_taro_work_name

geidai_taro_work_name_01

↑ If submitting multiple files, add a number at the end.

- Submitted items will be displayed on the Tokyo Geidai ARTFES website, when you receive an award.
- Once a work has been submitted, the entry cannot be altered or replaced. Please note that even if the display appears pixelated on the web due to not meeting the specified pixel count, data replacement is not possible.
- For submission requirements, please refer to the following based on the type of data you are submitting.

If you submit '**Still image**' as the Type of data. ※All items must be submitted.

Submitted Data	Size
① Profile photo	1000px × 1000px or larger Within 2MB
② Thumbnail image ※This image will be displayed as a thumbnail when the work is listed on the Tokyo Geidai ARTFES website.	1400px × 467px Within 2MB
③ Image files of the work ※up to 10 files	3240px × 3240px or larger Within 10MB per file

If you submit '**Video**' as the Type of data. ※All items must be submitted.

Submitted Data	Size
① Profile photo	1000px × 1000px or larger Within 2MB

② Thumbnail image ※This image will be displayed as a thumbnail when the work is listed on the Tokyo Geidai ARTFES website.	1400px × 467px Within 2MB
③ Video data of your work ※single file only	1280px × 720px or 1920px × 1080px Within 5GB Approximately 3 to 10 minutes (maximum 30 minutes)
④ Image files ※Screenshots from videos, etc. ※up to 9 files	3240px × 3240px or larger Within 10MB per file

If you submit '**Voice or Music**' as the Type of data.

※①②③ must be submitted, ④ is optional.

Submitted Data	Size
① Profile photo	1000px × 1000px or larger Within 2MB
② Thumbnail image ※This image will be displayed as a thumbnail when the work is listed on the Tokyo Geidai ARTFES website.	1400px × 467px Within 2MB
③ Voice or Music data of your work ※single file only ※ All audio and music works must be submitted as video files. The video screen must display the work title (using white text on a black background). ↓ Example Format <div data-bbox="199 1509 474 1657" data-label="Image"> </div>	1280px × 720px Approximately 3 to 6 minutes (maximum 8 minutes)
④ Image files ※If required. Submission is not mandatory. ※up to 9 files	3240px × 3240px or larger Within 10MB per file

(2) Required Information (Form Input Details)

- For global outreach, the application form includes separate fields for English and Japanese for the “Applicant Representative Name,” “Artist Name,” “Profile Text,” and “Work Description.” Please prepare both language versions.
 - * There are no restrictions on using translation tools.
 - * The “Work Name/Title” can be created in any language. However, if the original title is not in English, you must also create an English work title.
- The required items are as follows.

Regarding the Lead Applicant	<ul style="list-style-type: none">•Name in English•Name in kanji or Chinese characters (if applicable)•Specifications regarding your name as displayed on the ARTFES website<ul style="list-style-type: none">…Display real name…Display artist name
Artist name ※In the case you choice ‘Display artist name’ at Specifications regarding your name as displayed on the ARTFES website.	<ul style="list-style-type: none">•Artist name<ul style="list-style-type: none">※This does not have to be in English. All languages are acceptable.•Artist name (in English)
About the Application Representative	<ul style="list-style-type: none">•Date of birth•Are you a current or former student at Tokyo Geidai?<ul style="list-style-type: none">…Current student at Tokyo Geidai (including leave of absence)…Former student at Tokyo Geidai•The degree program in which you are enrolled (current students), or attended (former students)•The department in which you are enrolled (current students) or attended (former students)•Year of Study or Year of Graduation•Faculty supervisor•Profile (in English. up to 100 words)

	<p>※Please do not include SNS accounts.</p> <p>•Profile (in Japanese. within 200 characters)</p> <p>※Please do not include SNS accounts.</p> <p>•Collaborators</p> <p>•E-mail address</p> <p>※Please enter an email address that will remain accessible after April 1, 2026.If you are scheduled to graduate or complete your studies in March, please enter an email address other than your current Tokyo Geidai e-mail address.</p> <p>•Contact phone number</p>
About your work	<p>•Title of your work</p> <p>※You may enter text in any language.</p> <p>•Title of your work in English</p> <p>•Type of work</p> <p>…Fine art</p> <p>…Music</p> <p>…Film/video</p> <p>…Composite (works for which a single type cannot be specified), etc.</p> <p>…Other</p> <p>•Type of data provided for entry</p> <p>…Still image</p> <p>…Video</p> <p>…Voice or Music</p> <p>•Description of your work (in English. up to 200 words)</p> <p>•Description of your work (in Japanese. within 400 characters)</p> <p>•Materials used for the work</p> <p>※Please describe the materials used in the work.</p> <p>For video and audio works, describe the technique or method used, such as stop motion animation, or vocal performance.</p>

	<ul style="list-style-type: none"> •Dimensions of work <p>※Please indicate the size of the work.</p> <p>For video and audio works, write the length of the work in minutes and seconds.</p> <p>Example: H150cm x W200cm x D5cm / 10minutes.</p>
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※In addition to the above, there are surveys and agreements to terms and conditions.